

PINEHAVEN PROGRESSIVE ASSOCIATION

MINUTES OF THE ANNUAL GENERAL MEETING

Pinehaven Community Hall, Wednesday 26 October 2016

Meeting started at 7.40pm with David Brown presiding / minutes recorded by Mel Hart

No	Heading	Who	Item	Action
1	Present		David Brown (DBr), Dominic Baron (DB), Mel Hart (MH), Pat Christianson (PC), Rita Bota (RB), Grant Crawford (GC), Max Christensen (MC), Ken Dixon (KD), Owen Johnson (OJ), Matt Conder (MCon)	
	In attendance		Ross Mason, Charlotte Barton (Treasurer, Blue Mountains Residents Association), Lynn McHugh, plus registered attendees	
	Apologies		Chris Cosslett (CC), Jane Mehaffey (JM), Adrienne Baron, Maria Christensen, Jit Patel, Barry Yandle, Bruce Winter	
2	Minutes of 2015 AGM	DBr	– The minutes of the AGM held on 28 October 2015 were presented and approved. (DB/RB)	
3	Minutes of special meeting		– The minutes of the special meeting held on 26 April 2016 were presented and approved. (DB/MH).	
4	Matters arising		– There were no matters arising.	
5	President's report	DBr	<ul style="list-style-type: none"> – The President's report for 2015/2016 was presented. – Thanks were extended to CC and Paul Cocker for their extensive efforts in making improvements to the Hall, and Littlehaven establishing itself as a welcome addition to the community was recognised. – DBr made special mention of the support and assistance of committee members during the prior 12 months. – PC acknowledged that this year's report was extremely positive and a reflection of a very busy year. – The President's report for 2016/2017 was approved. (DBr/MC) 	
6	Treasurer's report	DB	<ul style="list-style-type: none"> – The Treasurer's report for 2015/16 was presented. – DB noted that the end of year statement indicated it had been a relatively flat year for the PPA, concluding with a small loss. – DB noted the PPA's income was entirely dependent on the hire of the Hall, and that it must be brought up to standard in accordance as such. The membership database and online payment system being introduced by KD and MH to provide online payment options for subscriptions and donations was seen as a positive step, and it was expected that this would also make a difference to the balance sheet. – RB commented "we're just treading water really", to which DB responded that the PPA had still been able to afford some necessary improvements in the 12 months prior. – There followed discussion around ownership of the Hall and land, and the process for realising their value in the event that the PPA was wound down. – The Treasurer's report for 2016/2017 was approved. (DB/DBr) 	

7	Elections		<p>The 2016/17 elections were agreed:</p> <ul style="list-style-type: none"> - President - David Brown (RB/PC) - Vice President - Chris Cosslett (DBr/MC) - Secretary - Mel Hart (RB/DB) - Treasurer - Dominic Baron (DBr/PC) - Auditor - Terry Kavanagh (DB/MC) - Committee Members - Max Christensen (MC), Rita Bota (RB), Pat Christianson (PC), Grant Crawford (GC), Owen Johnson (OJ), Ken Dixon (KD), Jane Mehaffey (JM), Matthew Conder (MCon) (DB/DBr) 	
8.1	AOB 1	DB	<p>Membership Fee 2016/2017</p> <ul style="list-style-type: none"> - A resolution was proposed that the annual membership fee for the 2016/2017 financial year be set at \$5. - MC noted the fee must be set as a requirement of the amended Constitution, to be supported by the new membership database. - KD explained the technical capability of the online payment system and associated membership maintenance. - RB asked whether alternative payment methods would remain available, as not everyone had access to online functionality. It was agreed that payments should still be able to be made by cash or cheque. - The resolution that the annual membership fee for the 2016/2017 financial year be set at \$5 was passed. (DBr/DB) 	
8.2	AOB 2	DB/ MH	<p>Constitution Amendments</p> <ul style="list-style-type: none"> - A resolution was proposed that amendments to the PPA Constitution be adopted. - MH and DB gave an overview of the recommended amendments including a rationale for making the changes. - It was acknowledged that as the Constitution was last reviewed in 2007, it was appropriate and timely to refresh some of the existing provisions, and add and remove others. - The amendments include: <ul style="list-style-type: none"> > Minimum age for members set at 18 years. > Completion of relevant administration added to terms and conditions of membership. > Annual subscriptions to be paid by 31 Oct to cover the following 12 month period from 1 Nov to 31 Oct, with membership cancelled if payment not received by 30 Nov. > Quorum for special meetings set at 20% of the membership, or 20 members, whichever is the greater. > Quorum for AGMs set at ten members. > Membership reduced to two categories - Member and Life Member (Associate membership discontinued). > Meeting types to be Meetings, Special Meetings and Annual General Meetings (General Meetings discontinued). > 'Signage' added to notice types for Annual General Meetings. - MH advised that a copy of the Constitution was available on the website for those who wished to review it. 	

			<ul style="list-style-type: none"> - The resolution that amendments to the PPA Constitution be adopted was passed. (DB/DBr) 	
8.3	AOB 3	DBr	<p>Life Membership Awards</p> <ul style="list-style-type: none"> - DBr outlined the criteria for awarding Life Memberships, being that any member deemed to have made an outstanding contribution to the objectives of the PPA over a period of five years or more could be nominated for a Life Membership award. - In recognition of their commitment to the Pinehaven community and to the objectives and endeavours of the PPA, Life Memberships were awarded to Ross Mason, Barry Yandle and Bruce Winter. - DBr presented Ross Mason with an award certificate, and Pat Christianson also received a certificate to reaffirm her Life Membership status which had been awarded to her at a previous meeting. - Barry Yandle and Bruce Winter were not present at the AGM to receive their awards. - Ross and Pat gave abridged versions of key highlights through the years, which included the 'resurrecting of the Committee' in the 1980s, the cleaning (and eventual removal of) the Pinehaven community swimming pool, and the much loved and well attended bonfires. 	
9	Meeting closed		8.25pm	

